Graduate Council
Program, Option, or Minor Proposal Form

Submit 1 original, signed Graduate Council proposal form and 2 hardcopies of the graduate program proposal document, with a copy of the signed proposal form attached to each proposal copy, to the Office of the Dean of the Graduate School, 211 Kern Building, University Park. For more information about the process, see the Overview of the Graduate Council Curricular Review Process.

The Program Proposal Procedures provide guidance for the development of a graduate program proposal. If you have questions regarding the preparation of a graduate program proposal or how to complete this Graduate Council proposal form, contact the Office of the Dean of the Graduate School.

College/School: _____

Department or Instructional Area: _____

New Graduate Program, Option, or Minor: Add

Designation of new graduate program: _____

Classification of Instructional Programs (CIP) Code: _____

Designation of new graduate option: _____

Designation of new graduate minor: _____

Indicate effective semester:

First semester following approval

Second semester following approval

Existing Graduate Program Option, or Minor: Change Drop

Current designation of graduate program: _____

Current designation of graduate option: _____

Current designation of graduate minor: _____

New designation of existing graduate program (if changing): _____

New designation of existing graduate option (if changing): _____

New designation of existing graduate minor (if changing): _____

Brief description of the change (if not noted above): _____

Indicate effective semester:

First semester following approval

Second semester following approval

Submitted by Graduate Program Head

_____ Date: _____

Printed name Signature

Noted by College/School Representative to Graduate Council Subcommittee on New and Revised Programs and Courses:

_____ Date: _____

Printed name Signature

Approved by College/School Dean/Chancellor (or Designee):

_____ Date: _____

Printed name Signature