## PENN STATE HARRISBURG

## **BOARD OF ADVISERS GRADUATE FELLOWSHIP**

# **2019-20 APPLICATION**

The purpose of this graduate fellowship is to recognize and support outstanding graduate students enrolled or planning to enroll at Penn State Harrisburg. Students must have a proven need for funds to meet their necessary graduate school expenses.

### APPLICATION PROCEDURES

### <u>ALL MATERIALS MUST BE RECEIVED IN THE FINANCIAL AID OFFICE BY</u> <u>APRIL 1, 2019</u>

- 1. The program MUST nominate each student. Students must contact their program advisor or chair and determine if the program will support their nomination. A program may nominate <u>three incoming</u> and <u>three continuing</u> graduate students.
- 2. Complete the attached application and forward it to the head of your graduate program. Allow time for your program to review your application and complete the nomination process by the April 1, 2019 deadline. It is your responsibility to ensure the program is aware of this deadline.
- 3. Complete the 2019-20 Free Application for Federal Student Aid (FAFSA) form before April 1, 2019. FAFSA can be filed electronically at: <u>http://www.fafsa.ed.gov</u>, school code 003329

### **ADDITIONAL CRITERIA**

Consideration of this fellowship is given to both full (9 crs.) and half-time (5 crs.) graduate students exhibiting academic excellence and financial need who have followed the above guidelines by the application deadline.

### NOTIFICATION OF AWARDS AND AWARD AMOUNTS

The selection committee will determine the award amount based on the monies available in the endowment.

#### **FELLOWSHIP RECOMMENDATION FORM**

To the Applicant:	Entering graduate students may use the letters of recommendation required for the Admissions process. If using this form, the applicant must complete the top section and forward it to the department head in charge of your graduate major.	
Applicant Name	PSU ID #	
Major	Cum GPA	
Address		

The person named above has applied for the Board of Advisers Fellowship. We would Appreciate your opinion of his/her potential. Please answer the following questions to assist us in evaluating this applicant. Especially helpful would be information concerning the applicant's academic capabilities based upon past performance.

The Family Educational and Privacy Act of 1974 opens many student records for the student's inspection. The law also permits the student to sign a waiver relinquishing his/her rights to inspect letters of recommendation. The applicant's signature below constitutes a waiver; no signature means the student will have the right to read this reference.

Signature	Date			
******				

1. How well and under what conditions have you known the applicants?

2. Where would you rank the applicant among other students in comparable fields in recent years?

3. In the space below, please add any descriptive comments, which will assist the Selection Committee by providing a complete picture of the applicant's abilities and potential as a scholar.

Signature	Date
Name:	
Title:	
Address:	
Telephone:	

# PENN STATE HARRISBURG BOARD OF ADVISERS GRADUATE FELLOWSHIP 2019-20

Complete and forward this application to your program. Your graduate program must forward this application and supporting materials to the Financial Aid Office by **April 1,2019**. Late or incomplete applications will not be considered.

ppl	icant's Full Name	PSU ID Telephone Numbers				
ddr	lress					
•	Planned Penn State Harrisb	Planned Penn State Harrisburg graduate major and degree sought				
	Citizenship: U.S.	Other	_			
•	Educational Background: College Attended	Degree	Major	Enrollment Period		
	Chronological record of work experience (include part-time):					
	Position	Employ	yer	Date		
	Previous awards, scholarsh	ips, publication	is and honors he	eld:		

6. Briefly, discuss your objectives for graduate study and how these relate to your career goals. What personal/professional competencies do you possess that will help you achieve your goals? Limit to one page.

Student Signature

Date

#### **Departmental Nomination and Check List**

(This is to be completed by the program chair)

Name of Applicant	PSU ID #

Department/Program \_\_\_\_\_ Degree sought \_\_\_\_\_

This student is one of our nominees for <u>incoming students</u> (limit 3). This form <u>must</u> be accompanied with the following materials and submitted by April 1, 2019 for further consideration.

Please check the following to be sure the application is complete.

\_\_\_\_\_ Copy of the fellowship application is attached

\_\_\_\_Copy of transcript(s) is attached

At least one letter of recommendation is attached

Copy of the student's statement of goals is attached

Applicant has been admitted as a degree candidate or will soon be recommended to the Graduate School for admission

This student is one of our nominees for <u>already enrolled students</u> (limit 3). This form <u>must</u> be accompanied with the following materials and submitted by **April 1, 2019** for further consideration.

Please check the following to be sure this application is complete.

Copy of the fellowship application is attached

\_\_\_\_Copy of transcript(s) is attached

At least one letter of recommendation is attached

Copy of the student's statement of goals is attached

\_\_\_\_Candidacy exam has been or will be scheduled \_\_\_\_\_date

- Candidacy exam has not been scheduled
- \_\_\_\_Comprehensive exam was passed \_\_\_\_\_\_date
- \_\_\_\_Comprehensive exam scheduled \_\_\_\_\_date