

**Penn State Harrisburg
Faculty Senate Agenda**
Thursday, October 28, 2010

Madlyn Hanes Executive Conference Room C-300/12:30-2:00 p.m.

A. MINUTES OF THE PRECEDING MEETING

Approval of Senate Minutes (9/21/10)

Appendix "A"

B. APPROVAL OF THE RECOMMENDATIONS OF ACADEMIC AFFAIRS

None

C. COMMUNICATIONS TO THE SENATE

None

D. REPORT OF THE SENATE PRESIDENT

Increase student involvement

Planning and attendance at February's Faculty Forum

Reactivation of the Strategic Planning Committee

E. COMMENTS BY THE CHANCELLOR

F. COMMENTS FROM THE UNIV. COUNCIL REP (S. Peterson for J. Ruiz)

G. FORENSIC BUSINESS

None

H. NEW BUSINESS

I. UNFINISHED BUSINESS

J. LEGISLATIVE REPORTS

K. ADVISORY/CONSULTATIVE REPORTS

L. NEW LEGISLATIVE BUSINESS

M. COMMENTS AND RECOMMENDATIONS FOR THE GOOD OF THE COLLEGE

NOTE: The next meeting – Tuesday, November 30, 2010 from 12:30-2:00pm in C300

Please note date change due to Holiday Gathering

CAPITAL COLLEGE FACULTY SENATE
MINUTES
September 21, 2010

Attendees:

Capital College Senators: S. Agili, N. Bayraktar, R. Gray, J. Harris, G. McGuigan, B. Ran, J. Ruiz, M. Strickland, J. Wilburne, S. Winch, D. Witwer, M. Wilson, and S. Wolpert

Administrators Present: M. Kulkarni, O. Ansary

Student Government Representative: M. Taylor

Seth Wolpert, Faculty Senate President opened the meeting at 12:30 p.m. Marcellus Taylor was introduced; he is the President of the Student Government Association.

A. Minutes Approval for Faculty Senate Meeting

1. Wolpert requested a motion to approve the minutes from the August 26, 2010 meeting. A motion was made by Witwer/Ran to approve the minutes as written and they were unanimously approved

B. Minutes Approval for Academic Affairs Meeting

1. The minutes from the August 26, 2010 Academic Affairs Committee were available for review. A motion was made by Wilson/Witwer to approve as written and they were unanimously approved.

C. Communications to the Senate

None

D. Report of the Senate President

1. Wolpert requested to make his statements at the end of the meeting under new business.

E. Comments by the Chancellor

1. Kulkarni remarked that the parking issues have been resolved. They have asked that the students that are living in the dorms park in the lot behind the Demey school. It has taken a while to get the word out, but he believes that the dorm residents are now using that lot. An additional walkway from the parking lot to the dorms will be created. No parking signs have been posted in the grass areas and the police will begin ticketing the people that are parking there.
2. The University is taking a serious look at alcohol and substance abuse on campuses. No alcohol is permitted on campus. The University is developing an online interactive course that will be mandatory for all freshmen.

3. Kulkarni requested that all faculty members run the Identity Finder program on their computers. Many faculty members still have old student identification numbers and credit card information on their computers. Even if you have a personal computer and you log onto the PSU network, you are asked to get Identity Finder installed on your computer. Macs also need to run the program. Kulkarni stated that several million attacks on the University network take place every day. Coming soon, for every breach that is found on our network computers, we will be fined \$25,000. Kulkarni is asking that faculty senate members report back to their schools and their colleagues to make sure that everyone has run a scan.

F. Comments from the University Council Representative – J. Ruiz

1. Ruiz commented on the alcohol issue, which seems to be a continuing problem across all campuses.
2. Vice-President Robert Pangborn reported on enrollment. We had 7,400 first year students enrolled in summer and fall. Enrollment numbers are good at all campuses. Minority enrollment is up 20% at all campuses and 900 international students are starting as first year students, an increase of 24% over the past year.
3. The University Park Senate Council is going to be looking at the minimum entrance requirements to baccalaureate degree programs. They currently require at least five Carnegie units in high school study in arts, math and social sciences. A student needs to have at least two units of a foreign language. If they do not, they must take a college level course in a foreign language to make up for the deficiency. The terminology is also to change from foreign language (since Spanish is not necessarily foreign in the United States) to world language. Existing minimum requirements for pre-candidacy include: graduation from an accredited secondary school, completion of required units of preparatory work as indicated under the heading of minimum secondary units required for admission consideration. Currently, a student must have five units in any combination of social studies, humanities and two units of a foreign language. Coming up, two units in a world language, other than English, will be required, but students may be admitted with fewer than two units of a world language, other than English, but must correct that deficiency.
4. Requirements for minors are being changed. Currently minors are assigned to a specific campus. With the campus realignment, all campuses will be able to offer any minor within Penn State. Minors are 18 credits and may be completed at any campus that offers the classes required for the minor. However, students will not be allowed to transfer to another campus that does not offer their major just to complete the minor. All minors will not be available at all locations and some minors may still be available only at the college that created it. By taking this action, the university hopes to resolve issues regarding multiple campuses offering almost the same minor but only having it at their campus. The senators would like clarification on the language regarding the changing of campuses that may not offer the major to get the minor.

F. New Business

1. The new Faculty Workload Policy (was the Teaching Load Policy, but has since been reworked) was distributed and discussed during the last Executive Session. The document establishes the teaching expectations of tenure track faculty with regard to classes, research and university service. Copies of both the old and new policies will be circulated via e-mail with comments due before the end of September.
2. The upcoming Faculty Forum regarding scheduling and advising was discussed. Originally it was scheduled for Tuesday, October 05, 2010, however Dr. Kulkarni and Dr. Ansary would not be able to attend, and the Faculty Senate agreed that they would like at least one of them present. The date was changed to Tuesday, October 12, 2010 in TL 118.
3. Wolpert addressed concern about working with students with disabilities. Often times they are allowed extra time for exams, but sometimes the workload is just too difficult for the student to handle. There is an increase in the drop-out rate of these students. It was suggested that those students be encouraged to work with their advisor to address these issues and perhaps take a reduced load of classes. Often students are not identified that may have a disability until they can no longer keep up with the workload, at which time it may be too late to help them. The members of the Senate suggested that this would make a good topic for a Faculty Forum.

G. Unfinished Business

None

H. Legislative Reports

None

I. Advisory/Consultative Reports

None

J. New Legislative Business

None

M. Comments and Recommendations for the Good of the College

None

The meeting was adjourned at 1:30 pm.

The next meeting of the Penn State Harrisburg Faculty Senate is Thursday, October 28, 2010 in the Hanes Executive Conference Room (C300) 12:30pm.

/slp