

## HANDBOOK

# INTERDISCIPLINARY HUMANITIES BACHELOR'S DEGREE PROGRAM 

## PENN STATE HARRISBURG

## SCHOOL OF HUMANITIES



W-356 Olmsted Building
777 West Harrisburg Pike
Middletown, PA 17057-4898

Program Coordinator:
Dr. Patricia E. Johnson
Professor of English and Humanities
717/948-6329
pej1@psu.edu

## TABLE OF CONTENTS

The nature of the program. ..... 3
The students and their careers ..... 3
The faculty. ..... 4
Admission to the program. .....  6
Financial aid. .....  .6
Your academic adviser ..... 6
General Education Requirements ..... 7
Interdisciplinary Humanities Degree Requirements ..... 9
Academic Minors ..... 11
Internships ..... 11
General advice ..... 13
Academic Integrity ..... 14
Appendix
Internship application form. ..... 15-16

## THE INTERDISCIPLINARY HUMANITIES MAJOR

## Nature of the Program

The I HUM Program is an ideal undergraduate major for you, if

- You prefer interdisciplinary education;
- You're interested in several humanities areas;
- You wish a broad, liberal arts degree; or
- You want a flexible major, to pursue your individual interests or a minor. It's an excellent choice for students who want to sample a variety of courses and take responsibility for developing their own focus. Only Penn State Harrisburg offers this major.

Interdisciplinary Humanities Majors take a minimum of 15 credits in courses in Interdisciplinary Humanities (IHUM). These Interdisciplinary Humanities or IHUM courses each focus on a selected topic-such as "The Gothic Imagination" or "Films about Artists"-and approach it through an interdisciplinary lens, drawing on, for example, literature and art or history and philosophy. Interdisciplinary Humanities majors also select courses from any area within the School of Humanities to further develop their skills in writing and analyzing texts. These include courses in American studies, art, art history, communications, comparative literature, English, foreign language, graphic design, history, integrative arts, music, music history, philosophy, religious studies, theatre, some aspects of women's studies, and writing. Students are encouraged to combine a minor with this major. Some of the minors available are in American Studies, communications, writing, business administration, and psychology.

## The Students and Their Careers

This program prepares students for careers in the arts; business (especially with a minor in business administration); communications; government; teaching (with additional course work and appropriate certification); graduate study in a liberal arts field; and other professions such as law and ministry. The program's broad background and strong emphases on critical thinking and good writing have proven their value for our graduates, who are able to adapt to changes in the world and the workplace.

Among alumnae/i of this program are artists; businesspeople and entrepreneurs; several lawyers; a Methodist minister; many teachers; journalists; a hospital administrator; faculty members at community and four-year colleges; a book editor; an arts organization administrator; several state government officials; a college track coach; and professionals in other fields. Recent graduates have gone on to graduate education in art history, humanities, comparative literature, museum studies, and other fields.

## The Faculty

The Program's broad range of disciplines and interdisciplinary areas is evident in the interests and activities of its faculty. Their varied yet overlapping interests, both academic and creative, support learning and a wide range of student projects. Faculty specialties focus mainly on the modern era, but encompass some earlier periods and other cultures as well. Faculty members in the other majors within the School of Humanities--American Studies, Communications, and English--teach courses of interest, also.

INTERDISCIPLINARY HUMANITIES FACULTY:
George W. Boudreau (Ph.D., Indiana University), Associate Professor of History and Humanities, is a scholar of the history and culture of early America, especially eighteenth century Philadelphia and the work of Benjamin Franklin. He's an active public historian who's received three grants from the National Endowment for the Humanities. Until recently, he edited the journal Early American Culture, and he was co-editor of four volumes of Explorations in Early American Culture. He teaches courses in U.S. history and related topics.

Gloria Clark (Ph.D., SUNY Binghamton), Associate Professor of Humanities and Spanish, is an expert in Spanish language pedagogy and comparative literature. She has published two books (including one on writer Gabriel García Marquez) and a variety of articles; her current interest is in uses of Second Life for language learning. Her Spanish teaching emphasizes links between language, culture, and contemporary experience. Many of her courses explore human rights and environmental issues.
J. Craig Haas (M.A., University of Chicago), Instructor of Philosophy and Religious Studies, has taught many different courses in those subjects here, including ethics, symbolic logic, comparative religion, and the Hebrew Bible. Following seminary study, he was a pastor for four years. For ten years he worked in the tourist industry in Lancaster County, interpreting Amish and Mennonite beliefs and culture, and has written two books and a number of articles on Mennonite thought, history, and current affairs.

Paul Manlove (M.F.A., Brooklyn College), Instructor of Humanities and Art, teaches courses in studio art, art appreciation, and graphic design. He's an accomplished painter, graphic designer, and multimedia artist who has exhibited his work in New York and Pennsylvania and served as painter in residence at institutions in California and New York. He has a passion for teaching students to understand and practice art to the best of their abilities.

Glen A. Mazis (Ph.D., Yale), Professor of Humanities and Philosophy, studies and teaches about existentialism; phenomenology; Asian philosophies;
feminist philosophy; modern and postmodern European philosophy; the relation of philosophy to the environment; and interdisciplinary humanities. He's published five books, numerous essays, and many poems. His most recent book is entitled Humans, Animals, Machines: Blurring Boundaries.

Kathryn D. Robinson (Ph.D., Texas Tech), Director, School of Humanities, and Professor of Humanities and Theatre, has also received Certification in Acting from the Royal Academy of Dramatic Arts, Voice Certification from the Lessac Voice Institute, and the M.F.A. in Acting/Directing from Southern Illinois University. As a director/actor/producer she has worked in both the academic and professional theatre throughout her career. She is past National Chair of the Kennedy Center American College Theatre Festival and has been named Distinguished Partner of the National Partners of the American Theatre. Areas of specialty are acting, directing and arts management.

## Yu Shi (Ph.D., University of lowa), Assistant Professor of Speech

Communication and Humanities, teaches undergraduate courses in Effective Speech and Intercultural Communications and graduate courses in intercultural issues and cultural studies. Her research focuses on media globalization, audience studies, and issues of immigration, racial/ethnic, gender, and class relations in the U.S. Author of six journal articles, she is currently studying the influences of U.S. television programs on Chinese youth culture.

Troy Thomas (M.F.A., Colorado; Ph.D., California-Berkeley), Associate Professor of Humanities and Art, is an art historian specializing in the European Renaissance and Baroque periods. He has published works on these topics and on interdisciplinary humanities scholarship. His past experience includes work as a professional photographer and painter. He teaches courses in art history, art and science, and interdisciplinary humanities.

## Robin Veder (Ph.D., College of William and Mary), Assistant Professor of

 Art History/Visual Culture and Humanities, is a cultural historian whose research focuses on interpretations of nature, art, ritual, and self-representation in $19^{\text {th }}$ century trans-Atlantic culture. She has published articles on the cultural meanings of $19^{\text {th }}$ century gardening practices and is now working on a booklength study of early $20^{\text {th }}$ century exercise techniques and their impact on the development of Modernism. She has recently completed residencies at the Smithsonian Institute and the Georgia O'Keefe Museum in New Mexico. She teaches courses in art history, visual culture, and interdisciplinary humanities.
## OTHER PROGRAMS:

The School of Humanities offers comprehensive general education in a wide range of fields (American studies, art, art history, communication arts and sciences, comparative literature, communications, English, foreign language,
graphic design, history, integrative arts, music, music history, philosophy, religious studies, theatre, some aspects of women's studies, and writing), and baccalaureate majors in American Studies, Communications, and English (including general English and secondary education English). Their faculty members are listed in their program handbooks. Most teach in I HUM occasionally (in the core curriculum and/or courses for majors).

## Admission to the Program

Penn State Harrisburg's Office of Enrollment Services receives applications for all our undergraduate programs; call (717) 948-6250, or go to http://www.hbg.psu.edu/admissions/ for detailed information about the campus and programs. Students at other Penn State locations usually complete their entry to major forms with choice of campus during their fourth semester. You can begin study at Penn State Harrisburg at any point, as we accept both firstyear and transfer students.

## Financial Aid

Numerous sources of aid are available, depending on your background; they are administered by our Office of Financial Aid. Call the staff at (717) 948-6307, or visit them on the Web at http://www.hbg.psu.edu/hbg/hbgfinaid.html. The Website includes much related information, on work-study jobs, veterans' affairs, and the Federal financial aid form on-line.

## Your Academic Adviser

Students not yet admitted to a major are advised by expert staff from the Division of Undergraduate Studies (DUS), located in C216 Olmsted. DUS professional advisers know our faculty and, when you're ready to declare a major, will refer you to the appropriate coordinator. Once you declare a major (or if you are admitted directly to a major), you'll receive a letter telling you the name and contact information of a faculty member who advises students in that major. Do introduce yourself to your assigned faculty adviser and consult with him or her regularly--about transfer credits, degree requirements, course selections for future semesters, potential internships, and career possibilities. If your direction or program changes, or you feel more comfortable with a different adviser, you can easily change advisers by making a request to the program coordinator.

Additional sources of help: The program coordinator, Dr. Patricia Johnson, is available to assist you (office W-356 Olmsted; e-mail PEJ1@PSU.EDU; phone 717/948-6329). You can obtain detailed descriptions of upcoming courses within the School by pre-registration time in the School office; look these over before consulting your adviser to make the most informed choices. Staff assistant Cindy Leach, who received the Staff Service Award for her service to students,
faculty, and the College, is knowledgeable about degree audit forms and other matters; contact her at 717/948-6189, or CKL4@PSU.EDU. The Student
Assistance Center offers a wide range of services: workshops on better study skills, counseling on non-academic matters, support groups for specific groups, career information, and more. You can check your own degree audit, and find much additional information, online through Penn State's eLion at https://elion.oas.psu.edu/.

## General Education Requirements

Penn State requires the same outline of general education courses at all its locations, covering the basic skills and knowledge domains needed for any baccalaureate degree. It's best to complete most of these as soon as possibleparticularly the courses in writing and speaking, which are essential skills in School of Humanities courses.

Overall general education requirements: 45 credits.
-9 credits of writing and speaking (GWS)

- 6 credits of quantification (GQ)
- 9 credits of natural science (GN)
- 6 credits of humanities (GH)
- 6 credits of arts (GA)
- 6 credits of social / behavioral sciences (GS)
- 3 credits of health \& physical activity (GHA)
- 6 credits of international/intercultural study: 3 designated US (for diversity within the United States) and 3 designated IL (for international diversity), which can be included in any category of your 120-credit program.


## General education checklist:

An admissions counselor or your academic adviser can tell you for sure, but this list can help you determine if you've completed all of these requirements. Course numbers vary from one institution to another, but course titles are often similar. All courses are 3 credits except for many GHA selections and some science and language courses.

If you have background in a subject within one of the knowledge domains (GA, GH, and GS), you can take any course numbered 200 or higher and substitute it for a course with a general education designation.

## Check these off as you complete them:

Writing/speaking courses (GWS): 9 credits
ENGL 015, Rhetoric \& Composition (or ENGL 030, Honors)
ENGL 202, Effective Writing (B is for writing in the humanities, but any version of 202 fulfills this requirement
CAS 100, Effective Speech

Quantification courses (GQ): 6 credits
Courses in math, symbolic logic (PHIL 012), computer science, or statistics GQ course $\qquad$ GQ course $\qquad$
Natural science courses (GN): 9 credits
Courses in astronomy, biology, chemistry, geology, physics, and
other natural sciences
GN course $\qquad$
GN course $\qquad$
GN course $\qquad$
Humanities courses (GH): 6 credits
Courses in literature; history and culture; advanced language; and
philosophy
GH course $\qquad$
GH course $\qquad$
Arts courses (GA): 6 credits
Courses in creative arts, performing arts, and their appreciation and history GA course $\qquad$
GA course $\qquad$
Behavioral / social sciences (GS): 6 credits
Courses in African American studies, anthropology, economics, geography, some areas of history, politics, psychology, sociology, some women's studies offerings

GS course $\qquad$
GS course $\qquad$
Health \& physical activity (GHA): 3 credits
Courses in exercise, first aid, fitness, health, nutrition, and sports; these are often 1.5 credits each, though some are 3 credits.
GHA course $\qquad$
GHA course $\qquad$
GHA course $\qquad$
Note if any of the above courses are designated US or IL; if so, all or part of your US/LL course requirement for graduation is satisfied. (You must take one course designated US, and one IL; some courses have both designations and so satisfy both requirements.)

Electives ( 15 credits) may be taken at any time during your undergraduate program. You may wish to use these credits toward a minor (see below).

Elective $\qquad$
Elective $\qquad$

Elective
Elective $\qquad$ Elective $\qquad$

## Interdisciplinary Humanities Degree Requirements

The structure of your major is designed to give you breadth, interdisciplinarity, flexibility, and the opportunity to create depth in particular areas according to your own interests.

You should consult with your academic adviser (in person, by phone or e-mail) regularly to be certain that your course choices meet degree requirements, or to receive advice.

Outline of major requirements:
A total of 120 credits are required for the degree, including general education requirements, major requirements, and electives. If some of your courses don't apply toward this degree program (because of transfer between institutions, or change of major), you may need more than 120 credits. This section describes the requirements of the major. Most of the School's courses are 3 credits. Beyond the core courses, you must take at least 12 credits at the 400 (senior) level within the School of Humanities. The University requires that at least 36 of your last 60 credits be taken at Penn State.

- School of Humanities core courses: I HUM 300W, I HUM 400 ( 6 credits). I HUM 300W satisfies the University's writing-across-the-curriculum requirement $(\mathrm{W})$, which must be taken within the area of your major.
- Interdisciplinary Humanities courses: 9 credits beyond the core. Normally we offer 2-3 courses per semester in I HUM other than core courses. Independent studies (I HUM 496) and our internship (I HUM 495) also count in this category.
You must attain a grade of C or better in all the above courses ( 15 cr .).
- Distribution courses: 12 credits--3 each from 4 different areas within the humanities other than I HUM (see list below).
- Additional School of Humanities courses: 15 credits of your choice within the School-any combination of programs (see list below).
- Supporting courses and related areas: 18 credits, which can be a minor (see below), or any combination of approved courses from inside or outside of the School of Humanities (business, public policy, etc.).
- Any electives not taken previously: 11-15 (usually 15) credits over your entire undergraduate career. This category includes first-year seminar.

List of program/subject choices for School of Humanities distribution and additional courses: any course 001-499 with the following designations: AAA S, A \& A, AM ST, ART, C ART, ART H, CAMS, CAS, CMLIT, COMM, COMMS,

ENGL, ENLSH, FR, GER, HIST, C HIS, HOLOC, I HUM, INART, J ST, L A, MUSIC, PHIL, RL ST, RUS, SPAN, THEA, VOICE, and some WOMST and WMNST courses (taught by School of Humanities faculty).

I HUM major checklist: Note semester taken.
Core courses ( 6 credits): I HUM 300W $\qquad$
I HUM 400
I HUM courses (9 credits): I HUM course $\qquad$
I HUM course $\qquad$ I HUM course $\qquad$

Distribution courses (12 credits, 4 different subjects within School):
Course $\qquad$
Course $\qquad$
Course $\qquad$
Course $\qquad$
Courses within Humanities (15 credits of your choice):
Course $\qquad$
Course $\qquad$
Course $\qquad$
Course $\qquad$
Course $\qquad$
Supporting courses and related areas (18 credits from Humanities, or a minor, or other areas related to your program of study:
$\qquad$
Electives: 11-15 credits if not previously taken; see above.
3 credits must be designated US and 3 designated IL; these can come from any category, in any of your 120 total credits. I HUM 300W satisfies the University's requirement for a writing-intensive course in the area of your major.

## Minors

The College offers a number of minors that range in requirements from 18 to 22 credits. These include minors in American studies; business administration; communications; computer science; political science; women's studies; and
writing. Some University-wide minors may be available here as well, depending on approval from the faculty members in charge of them. A minor can be an excellent way to add focus to your major, or to prepare for a career. Please discuss the minor(s) of interest to you with your academic adviser. To add a minor officially, you must submit the relevant form and be approved by the program offering the minor. The entrance to minor form can be accessed at http://www.registrar.psu.edu/student_forms/index.cfm or pick up a copy in the Humanities Suite in Olmsted W356.

## Internships

Another way to add focus to your major is to undertake an internship, to help you prepare for employment in a particular field. I HUM 495 ( 1 to 6 credits) is an option during your senior year. The possibilities are varied, because they could be related to your humanities background (such as an internship at a museum based on study of art history), or to a minor or an area you've studied in depth. Internships may be paid or unpaid (paid ones are rare); should relate to your academic work; must be arranged well in advance (at least 6 months) through your academic adviser; and are overseen by a site supervisor at the organization employing you and by a faculty member here. While internships by nature are "hands-on" experiences, we require that they be educational also-that you not be just a "gofer" or copy-machine operator, but actually use your academic background and learn on the job about specific professional, intellectual, creative, aesthetic, ethical, or social skills. You may not receive any internship credit for work that you already do, because this is a chance to learn. In order to apply for an internship, you need to fill out the internship application form at the end of this Handbook on pages 15-16.

Internships are excellent opportunities to find out if a particular type of work is right for you; to acquire specific job-related skills; to make connections in the field you want to enter; to acquire experience with relevant technologies; and to obtain a reference for later employment. They also help you learn more about yourself, what your strengths are, and what skills you need to reinforce-at a point when you still have access to all the resources of the University and the College and can change directions, refine your later job search, or undertake further study as needed.

Examples of past internships undertaken by our majors include:

- Summer office, backstage, and fund-raising work for Open Stage of Harrisburg;
- Writing materials for the Pennsylvania Turnpike Commission;
- Summer writing and curatorial assistance at a historical site of the Pennsylvania Historical and Museums Commission (with course work in American Studies);
- Managerial work (in combination with a Business Administration minor) at Hershey Foods;
- Writing and analysis of employee feedback for the Pennsylvania Department of Transportation;
- Writing and promotional work for a local professional sports team.

If you are considering an internship, plan ahead. Talk to your academic adviser or the program coordinator; consult the information on existing internships available from the School's staff assistants; find out what preparation is needed for the kind of position you want and be sure to take the appropriate courses before you apply.

## Required before you register for an internship:

- Completion of at least 78 credits toward your degree;
- An overall minimum GPA of 2.5 (preferably higher), at the time of application;
- Permission of a faculty internship supervisor (your academic adviser, or another program faculty member); the Interdisciplinary Humanities program coordinator; and the School Director; and
- An approved internship site selection and arrangements for site work that meet our academic standards as well as the site's needs.
No credit for I HUM 495 will be allowed unless you meet all these criteria.
You are responsible for identifying appropriate internship sites, initiating contacts with them, and arranging interviews with their personnel. Allow enough time in advance. Advance preparation serves your interests, because there is often competition for the most desirable internship sites.


## Required during the internship:

- A 6-credit internship entails about 15 to 20 hours of work a week during a regular semester; summer internships might involve fewer weeks with more hours per week. A 3-credit internship requires 8 to 10 hours of work a week.
- An accurate time log of your hours worked per day/week, to be submitted to your faculty internship supervisor several times during the internship.
- A journal, updated regularly, of what you observed, produced, or accomplished during each day of your participation, which also must be provided to your faculty internship supervisor several times.
- Regular contact with the faculty supervisor by a means acceptable to both of you (in person, by phone or e-mail), to discuss any problems, progress, and plans.
- A comprehensive portfolio, project, or paper due at the end of the semester, to summarize the results of your experience.

Your faculty supervisor will likely arrange one or more site visits during the internship. If problems arise with your work-e.g., if you are asked to perform
inappropriate tasks, or do something unethical-your faculty supervisor is your resource person to assist you in addressing the issues with the employer. While rare, such problems have occasionally resulted in termination of an internship that was not providing a productive learning experience.

## General advice to ease your study at Penn State Harrisburg:

These tips from faculty members and academic advisers should help you make the most of your Penn State education. Let the coordinator know if you think more tips should be added.

Stay in touch with your adviser. It's easy to self-advise and register using the computer and eLion. However, your adviser is your conduit to a different perspective that should helpful to your progress. A good adviser can check your records, help you with transfer credits, inform you of program plans, and assist in other ways. If your adviser isn't meeting your needs, or your interests have changed, see your program coordinator.

Activate your access account. Your computer fee provides you with a wide range of services, but you must initiate their use. See the staff person in the main computer lab to receive your access account card and initial password. Access accounts are needed to use eLion, ANGEL, and other University services. If remote access is a local call for you, you may use the University as your ISP. If you use a different ISP, find out how to forward e-mail from your Penn State account. This is the only way the IIT folks can notify you of viruses, fixes, and other such issues that are vital to digital communication.

Learn how to use the Library and the databases in your field(s). Our reference librarians conduct orientations in the fields of our schools every semester, and are happy to help you on an individual basis. The online catalog gives you access to the entire collection of all Penn State libraries; through the databases you can find materials that aren't available on the free Web and can get you abstracts, full-text journal articles, and many other important sources of information.

Ask questions/ make suggestions/ be involved! The faculty and coordinators need to hear from you, and you can benefit from contact with them and with your peers.

## Capital College Academic Integrity Policy and Procedures

Here is the policy as it appears on the College website at press time. The policy and procedures are updated from time to time; the most recent and accurate statement is on the college website at
http://php.scripts.psu.edu/dept/iit/hbg/academics/Policies/g8.php
Please check each course syllabus or ask faculty members for specific
statements of their expectations in the courses you take.
See the entire policy and Academic Integrity Committee procedures online.

# PENN STATE HARRISBURG 

School of Humanities
I HUM 495: Internship

## INTERNSHIP LEARNING CONTRACT

(Submit This to the faculty coordinator by the end of the second week of the internship.)
Student Name: PSU ID \#:

Date:
Email:

Your address (residence and mailing address) during the internship:

Name and Address of Sponsoring Organization:
Administrative Offices:

Field Site:

Name of Organization's Internship Supervisor(s):
Title:
Email address: Telephone:
Length of Internship:
Beginning: Ending: Number of Hours Per Week:
Estimated Total Number of Hours: Number of Credits:

Describe the general duties of the internship and how you think it will relate to your educational and career goals. (Use additional paper if necessary.)

What was your rationale for selecting this organization?

## TO BE COMPLETED BY THE STUDENT AND THE INTERNSHIP SUPERVISOR

What are the work products or assignments that you and your organization would like the student to complete?
(Note: These are in order by amount of time devoted to each category with the first being greatest amount of time)

## Signatures

Student: $\qquad$ Date: $\qquad$

Approvals: The signatures below indicate that these individuals have read this contract and approve it as an appropriate work/learning experience:

Site Supervisor: $\qquad$ Date: $\qquad$
Faculty Coordinator: $\qquad$ Date: $\qquad$

