

**Penn State Harrisburg
Faculty Senate Agenda**

Tuesday, March 27, 2018

Madlyn Hanes Executive Conference Room C300 Olmsted 11:30 a.m. to 1:00 p.m.

A. MINUTES OF THE PRECEDING MEETING

Approval of Senate Minutes February 20, 2017

Appendix “A”

B. APPROVAL OF THE RECOMMENDATIONS OF ACADEMIC AFFAIRS

None

C. COMMUNICATIONS TO THE SENATE

D. COMMENTS BY THE CHANCELLOR

E. NEW BUSINESS

Effective Use of SRTE Data – Jennifer Keagy and Martha Strickland
Report on Faculty Senate Committee Restructuring – Bing Ran

Appendix “B”

F. REPORT OF THE SENATE PRESIDENT

G. COMMENTS FROM THE UNIV. COUNCIL REP

H. COMMENTS FROM STUDENT GOVERNMENT REP

I. COMMENTS FROM STAFF ADVISORY COUNCIL REP

J. UNFINISHED BUSINESS

K. NEW LEGISLATIVE BUSINESS

L. LEGISLATIVE REPORTS

M. FORENSIC BUSINESS

N. ADVISORY/CONSULTATIVE REPORTS

O. COMMENTS AND RECOMMENDATIONS FOR THE GOOD OF THE COLLEGE

NOTE: The next meeting of the Penn State Harrisburg Faculty Senate is Tuesday, April 17, 2018 – 11:30-1:00pm in the Madlyn Hanes Executive Conference Room.

THE CAPITAL COLLEGE
MEETING OF THE FACULTY SENATE
MINUTES
February 20, 2018

Attendees:

Capital College Senators Present: J.B. Adams, J. Gibbs, Y. Kim, R. Lee, G. Mazis, E. Mross, P. Pendharkar, B. Ran, L. Rhen, P. Swan, D. Witwer

Administrators Present: O. Ansary, M. Kulkarni

Academic Council Members Present: H. Angelique, R. Bachnak, P. Idowu, P. Julnes, G. McGuigan

Student Government Representative: N. Nelson

Staff Advisory Council Representative: P. Alcock

P. Swan, Faculty Senate President, opened the meeting at 11:39 a.m.

A. Minutes Approval for Faculty Senate Meeting

Swan requested discussion and asked for a motion to approve the minutes from the January 16, 2018 meeting. Witwer/Gibbs motioned to approve and the minutes were unanimously approved.

B. Minutes Approval for Academic Affairs Meeting

Swan requested discussion and asked for a motion to approve the minutes from the January 25, 2018 meeting. Gibbs/Rhen motioned to approve and the minutes were unanimously approved.

C. Communications to the Faculty Senate President

- None

D. Report of the Faculty Senate President

- The campus community was able to meet and interact with the three chancellor candidates. Thanks to G. Mazis who chaired the chancellor’s search committee.
- During the next senate meeting, there will be a 40-minute presentation on SRTE’s and teacher development. Swan e-mailed the senators a report from the University Senate Faculty Affairs committee. Senators were asked to come to the meeting prepared to engage in the discussion.

E. Comments by the Chancellor

- Several University wide initiatives are forthcoming. ITS University wide is moving in a good direction. Technology will be standardized across campuses, which will make processes easier and less expensive.
- One Penn State: 2025 will provide a better experience for students moving between campuses and colleges. One Penn State: 2025 builds on our strong traditions of working as one university to provide world-class education and drives us to be integrated, flexible, and responsive. By 2025, seamless online will

be embedded in every part of Penn State across the commonwealth, enabling us to become a 24/7/365, diverse and inclusive institution. One Penn State: 2025 will be a fluid, personalized, and collaborative environment that enables students, faculty, and staff to achieve their goals regardless of their location in the world.

- During the next two years, the University will be obtaining bonds to get a substantial amount of money to support capital projects.
- There are two prominent issues that the administration is dealing with: safety of students, and treating everyone with respect, no matter their orientation.

F. Comments by the Senior Associate Dean for Academic Affairs

- Our current enrollment focus has been working on graduate enrollment and attracting transfer students.
- Graduate applications are up 10% from the same time last year. Offers have increased by 30%, as we are attracting better quality students.
- Undergraduate enrollment – PSH listed as first choice is at the same level as last year. PSH as second choice is up 15% from the same time last year. Offers have increased by 20%.
- Transfer student applications are up 119% from the same time last year. Offers have increased by 95%. These actions are helping to support our upper division activities.

G. Updates from the Academic Council

- P. Idowu, from the Graduate School, discussed the newly formed Graduate Enrollment Advisory Team. All schools have a representative, and it provides a holistic look at graduate education. The hope is that each school will have better graduation rates in our current programs. We are also doing market research to determine what degrees are in demand. Also, programs that are not in demand will be examined and possibly phased out. The Chancellor's award provides 100 highly qualified applicants a \$1000 scholarship. This is to encourage students to accept their offers quickly. The graduate school is also hosting open houses for accepted students. External open houses have occurred in locations other than Penn State Harrisburg. Marketing is targeting areas where the events are held. Online information sessions are being held for different programs. The IUG's are also an attractive incentive for students.
- H. Angelique (BSED) stated that their undergraduate and graduate programs are somewhat bifurcated at this time. They have seen an increase in the graduate fields that now required licensure or accreditation. However, some programs are struggling and they are in the process of closing the Training and Development program. BSED is working on creating boards of advisors for programs that currently do not have them. The boards will search for scholarships and funding for the programs. BSED is looking to bring in some new, possibly interdisciplinary majors, such as bio-behavioral health, global studies and speech pathology.
- P. Julnes (SPA) mentioned two new scholarships that their school is providing. One for graduate students will match the Chancellor's award and the other is for undergraduate transfer students. They are working to increase their endowment

and hope to collaborate with other schools. They are looking to provide any undergraduate student working on a health related project, \$4,000. There has been an increase in graduate P ADM applications (20) and P ADM Ph.D. applicants (17).

- R. Bachnak (SSET) noted that undergraduate enrollment has increased 10% per year for the past 4 years. Graduate enrollment continues to be a challenge and applications are down this year. They have a small number of GA's that are providing support for tenure track faculty research. They are currently reviewing the promotion and tenure criteria and FT1 promotion material. The new masters in Mechanical Engineering has 20 new applications. The online degrees are doing well with 25 students beginning in FA17 and 34 for SP18. The projected enrollment in those programs is 50.
- S. Shappe was not able to attend the meeting. SBA is experiencing significant growth in all programs, graduate and undergraduate, especially online.
- J. Beck was not able to attend the meeting. HUM has so-so undergraduate program numbers and their graduate programs seem to be slipping. However, the humanities provide many of the general education classes that are vital to our campus. They are also working on matching scholarships to attract transfer students, focusing on students from HACC.
- G. McGuigan (LIB) reported that the library is continuing to have a record-breaking year. Gate counts for the year are 43,300, up from 38,000 from the same time last year. We are the only campus to have the liaison structure to support the individual schools. A University wide survey conducted in SP16 found that 77% of students have used the library at least one or more times to study, 81% to research and write a paper, and 34% visit at least 2 times per week. On our campus, we have found that there are more group projects, of those doing group work, 14% used the library 2 times per week, and 34% have reserved the group study rooms. As the library approaches its 20th anniversary, they are looking to refresh and redesign the first and second floors. A new student focused commons will be located on the second floor.

H. Comments from the University Council Representative – Martha Strickland

None

I. Comments from the Student Government Representative

- The academic affairs committee has now completed the general education revisions. Of the 1,300 available general education courses, 150 have been approved and revised. These revisions hope to provide students with useful general education credits, rather than just having students taking random gen ed courses. A gen ed office was created for SP18 and the changes will be in effect for FA20.
- SGA is concerned with academic warnings and suspensions for students with a cumulative GPA of 2.0 or lower. At UP special advisers will be assigned to students that are having difficulty. Harrisburg began this practice in FA17.
- SGA has requested additional funding for scholarships, especially for World Campus students. PSH is already attempting to do this.

- For many years, athletes were given 2 credits of KINES 088, however, would still be missing one credit to satisfy the GHA requirements. KINES 088 will now be 3 credits.
- University Park is considering creating a student success center that will have all of the student services together.
- A new pilot medical amnesty policy has been created to allow students under the influence to be able to call for life saving measures for fellow students that are under the influence, without facing repercussions. They will be conduct the pilot for 18 months.
- University Park has created a Greek advisory group, with Dr. Hanes serving as chair. The group will discuss removing Greek life from the Penn State system, or making major changes.
- The PSH SGA has requested that additional printers be added to the second floor. McGuigan met with the student representative and they are working with ITS to solve this issue.
- March 13, 2018 is Capital Day. Students will be collecting signatures from faculty, staff, and students to encourage additional support for Penn State. Many students will be meeting with legislators that day as well.

J. Comments from the Staff Advisory Council Representative

- A staff development event will be held on March 7, 2018. The topic is “Signs and Indications of Abuse,” which will discuss mental health, drug abuse and interpersonal violence. An additional event will be planned for faculty and students on this topic.
- The University Staff Advisory Council is holding a summit for campus SAC’s. PSH SAC will highlight our onboarding program, which will possibly be used at University Park.
- The SAC will have the following new members: Thomas Kell, chair-elect, Jennifer Shultz, secretary, and Amy Atkins, secretary elect.

K. New Business

None

L. Unfinished Business

None

M. New Legislative Business

None

N. Legislative Reports

None

O. Forensic Business

None

P. Advisory/Consultative Reports

None

Q. Comments and Recommendations for the Good of the College

- Lee had a question for N. Nelson regarding the student success center. She stated that it was a University Park initiative.
- Julnes asked about the medical amnesty policy. If students participate in this program they make take advantage of it, since it won't appear on their disciplinary transcript.
- Gibbs is concerned about the amount of work that is necessary for the various faculty and staff awards. We have many talented people that do not have the time to submit the large amount of materials that are necessary. Many people decline the nomination because of the additional work.
- Mazis brought up an issue that was discussed at the recent SAC meeting regarding why many females are leaving for other positions. The facts were startling and the campus should examine why they are leaving.

A motion to adjourn was made by Lee/Witwer. The meeting adjourned at 1:00 p.m.

The next meeting of the Penn State Harrisburg Faculty Senate is scheduled for Tuesday, March 27, 2018, in the Madlyn Hanes Executive Conference Room (C300 Olmsted) beginning at 11:30 a.m.

/slp

Proposed Changes in Standing Committees of Senate

Proposed By
Bing Ran (co-chair)
Richard Young (co-chair, on sabbatical)
Catherine Rios
Jane Wilburne
Rick Ciocci

In summary, the following changes are proposed regarding “Constitution, Bylaws and Standing Rules” --> “Standing Rules” --> “Article II — The Capital College Senate Committee Structure” --> “Section 8” --> 8.1 – 8.10

There will be Five Standing Committees with 8-12 faculty members per committee. Among them, the Curricular Affairs, International & Intercultural Affairs, and Campus Operations Committees will each have 8 members, while Faculty Affairs and Student Affairs will each have 12 members for their subcommittees), so total 48 faculty members in these standing committees.

A. Curricular Affairs (8 members)

B. Faculty Affairs (12 members)

Standing subcommittees

Research
Teaching
Service

C. Student Affairs (12 members)

Standing subcommittees

Awards & Scholarships
Athletics
Student Engagement

D. International & Intercultural Affairs (8 members)

Interface with DEEC

E. Campus Operations (8 members)

Physical Plant, Human Resources, Library, Business Services, Information Systems,
Technology

Ad hoc: Strategic Planning (varies members)