

PSH Support for Faculty Publication Costs
Office of Research & Outreach
C114 Olmsted Building
(717) 948-6303

When possible, the Office of Research and Outreach (ORO) will make a limited amount of funding available to assist faculty with the costs for academic publications or other academic productions. Of necessity and within the criteria below, limited funds will be available on a first-come-first-served basis.

All faculty requests (see form attached) for publication/production funding will first be submitted to the School Director, who will provide a first screening of the request, consider matching funds from the School, and determine whether to forward to the ORO for consideration for partial funding. It is expected that other funding sources (grants, discretionary funds, School support etc) will be tapped before asking for ORO support.

Priority for funding will be for publications for faculty at critical points of advancement, e.g. pre-tenure or near promotion to Associate or full Professor. While this does not rule out funding for those already at the Professor rank, they may not receive priority funding and may be asked to wait until late in the academic year for final approval. In general, a faculty member will likely receive funding only once in an academic year; additional requests may be held until late in the academic year.

In most cases, ORO will provide PARTIAL funding only: usual maximum is half the costs after subtracting all other contributions. This limit expects that the faculty member will absorb some of the costs.

Funding will be limited to costs for well-respected academic publications/productions as judged by the School Director. Only publications that list Penn State Harrisburg as the site of work for at least one author will be considered for funding by ORO funds.

The process for applying is as follows:

- **Fully complete the enclosed application form.**
- **Acquire School Director's endorsement (signature). School must provide some matching funds and also indicate level of matching support on the form.**
- **The School Director should send the completed form to Office of Research and Outreach for consideration for additional funding.**

Attach a copy of the letter of acceptance if applicable. Otherwise, attach a brief explanation of the publication/production and the basis for the funding request.

B. To be completed by School Director:

I verify that this is a quality academic publication venue (or production) and thus pledge partial support listed below toward the requested publication/production costs:

School contribution: \$ _____

Other contributions:

Source _____ \$ _____

Source _____ \$ _____

Signature of School Director

Date

C. To be completed by Associate Dean for Research & Outreach:

School contribution \$ _____

Other contributions:

Source _____ \$ _____

Source _____ \$ _____

ORO contribution \$ _____

Signature of Associate Dean for Research & Outreach

Date