

**Penn State Harrisburg
School of Business Administration
Proposal for Internship**

Proposal for an Internship in _____

Student's Name: _____ Date: _____

Local Address: _____

Local Telephone: _____ Email: _____

Current semester standing: _____ Graduation date: _____

Grade point average: cumulative _____ major _____

Major: _____

Name and address of sponsoring organization:

Organization's internship representative: _____

Title: _____ Telephone: _____

Dates of internship: From - _____ To - _____

Estimated total hours: _____

Describe the general duties of the internship and how you think that they will relate to your educational and career goals.

Student Signature: _____ Date: _____

Faculty Signature: _____ Date: _____