

**Penn State Harrisburg
Joint Faculty Senate and Academic Council Agenda**

Tuesday, January 19, 2016

Madlyn Hanes Executive Conference Room C300 11:15 a.m. - 12:45 p.m.

- A. MINUTES OF THE PRECEDING MEETING
Approval of Senate Minutes December 8, 2016 Appendix “A”
- B. APPROVAL OF THE RECOMMENDATIONS OF ACADEMIC AFFAIRS
Approval of Minutes, December 1, 2015 Appendix “B”
- C. COMMUNICATIONS TO THE SENATE
- D. REPORT OF THE SENATE PRESIDENT
- E. COMMENTS BY THE CHANCELLOR
- F. COMMENTS FROM THE UNIV. COUNCIL REP
- G. SPECIAL REPORT – GREEN DOT – CATHERINE RIOS
- H. NEW BUSINESS
- I. UNFINISHED BUSINESS
- J. NEW LEGISLATIVE BUSINESS
- K. LEGISLATIVE REPORTS
- L. FORENSIC BUSINESS
- M. ADVISORY/CONSULTATIVE REPORTS
- N. COMMENTS AND RECOMMENDATIONS FOR THE GOOD OF THE COLLEGE

NOTE: The next meeting of the Penn State Harrisburg Faculty Senate is Tuesday, February 16, 2016 – 11:15am -12:45pm in the Madlyn Hanes Executive Conference Room. It will be a joint meeting with the Academic Council.

THE CAPITAL COLLEGE
MEETING OF THE FACULTY SENATE
MINUTES
December 8, 2015

Attendees:

Capital College Senators Present: E. Delozier, J. Gibbs, J. Hirt, R. Joseph, P. Kavanaugh, B. Ran, K. Sprow-Forté, P. Swan, P. Thompson, S. Yilmaz, R. Young

Administrators Present: O. Ansary, M. Kulkani,

Invited Guests: K. Harter, H. Hosseini, P. Karethi

Student Government Representative: M. Cawley

Unexcused absence: G. Ray

Paul Thompson, Faculty Senate President, opened the meeting at 11:30 a.m.

A. Minutes Approval for Faculty Senate Meeting

Thompson requested a motion to approve the minutes from the October 20, 2015 meeting. A motion was made by Swan/Gibbs to approve the minutes, and they were unanimously approved.

B. Minutes Approval for Academic Affairs Meeting

Thompson requested a motion to approve the minutes from the November 5, 2015 of the Academic Affairs Committee. A motion was made by Delozier/Swan to approve the minutes and they were unanimously approved.

C. Communications to the Senate

- Thompson was contacted by several faculty members regarding concerns with the website and marketing. They stated that the website was not being updated in a timely manner. Kulkarni was made aware of the issue.
- Safety on campus continues to be a concern. The active shooter video was presented to the school directors and schools are asked make arrangements in an emergency.
- Inclusiveness and equity on campus college campuses (such as Missouri, Yale, and Ithaca) continues to be an issue. Kulkarni stated that this is an ongoing process and people want to be treated fairly and have access to all activities. Ran stated that the International and Intercultural Affairs Committee has been discussing this issue. Cawley noted that SGA is quite diverse and that they feel included in all activities on campus. He would like to work on programming that encourages cross communication between all groups.

D. Report of the Senate President

- Thompson is creating an ad-hoc committee to learn about best practices that are used in each school/library. Young will lead the committee and will be recruiting members from each school. Two members of the committee will then interview the school directors (members will be from other schools) to learn how each

school operates. Young hopes to submit a report to the Academic Council and Senate by the end of January.

- Kareithi was invited to the meeting to discuss the ongoing work of the Faculty Affairs committee looking at the role of FT1's. Currently the Academic Council has completed a document to support the FT1's and that will be shared with the Faculty Affairs Committee.
- Mr. Kevin Harter, Professor of Practice, head of the Innovation and Entrepreneurship center at Penn State Harrisburg, addressed the Senate. This effort supports the PSU-wide Invent Penn State initiative to drive innovations and economic development using the intellectual capital generated at the University.. Penn State Harrisburg has many unique assets that make it an ideal place for the center; i.e. Biofuels lab, simulation lab, and close proximity to Dickinson School of Law and the College of Medicine. An Innovation Den is being created in Campus Heights, which will be the home of the Penn State Harrisburg Entrepreneur Club. Faculty are encouraged to contact Harter with any ideas or research opportunities.

E. Comments by the Chancellor

- President Baron will visit our campus on February 3, 2016 for the ribbon cutting ceremony for the Entrepreneurship center. The community will be invited to attend as well.
- The budget impasse does not seem to be effecting our students to a large degree.
- The good news regarding the Pennsylvania budget is that we may actually get an increase in state funding this year.
- Spring 2016 enrollment numbers are higher than the same time last year.
- The Admissions Office is transitioning to LionPath for Fall 2016 admissions. There may be a lag time in communications until all of the kinks are worked out.

F. Comments from the University Council Representative

Wilson was attending the University Faculty Senate meeting.

G. Unfinished Business

None

H. New Legislative Business

None

I. Legislative Reports

None

J. Forensic Business

None

K. Advisory/Consultative Reports

None

L. Comments and Recommendations for the Good of the College

- Thompson went around the table to find out if senators had any concerns.
- Joseph noted that in her morning classes, students were discussing the news of the day regarding anti-Muslim sentiments recently expressed. Faculty members are encouraged to engage with the students to have discussions on the matter and reiterate that Penn State Harrisburg does share any anti-Muslim sentiments.
- The student meeting on the Campus Climate Assessment will be held on February 3, 2016.
- Yilmaz expressed concerns regarding students not following academic integrity. Faculty are encouraged to review AI throughout the semester and to report concerns to the necessary channels.

A motion to adjourn was made by Swan/Young at 12:50 and was unanimously approved.

The next meeting of the Capital College Faculty Senate will be Tuesday, January 19, 2016 in C300 from 11:15 a.m. to 12:45 p.m.

**MINUTES
ACADEMIC AFFAIRS
Thursday, December 1, 2015
11:30 A.M. – 12:25 P.M.**

Members present: Rick Ciocchi, Adam Gustafson, Linda Null, Linda Rhen, Alexander Siedschlag, Premal Vora

Student member: Irenitemi Famadewa

1. Null called the meeting to order at 11:30am.
2. Minutes from the November 5, 2015 meeting were available on ANGEL for review. A motion to accept the minutes was made by Ciocchi/Gustafson and the minutes were unanimously approved.
3. **Meeting with the College Webmaster**
Chris Weaver, college webmaster, visited with the Committee to discuss several options for creating a web presence for the curricular affairs process at Penn State Harrisburg. This information could possibly be added to the Faculty Senate webpage, or a new link could be created that could be found under the Faculty/Staff resources tab. A discussion of the use of PDF's and a possible interactive flow chart occurred. Members of the Committee will work to provide information to Chris, so that he and his interns can begin creating the space. Ciocchi volunteered to walk through the undergraduate course and program change process. Siedschlag agreed to work on the graduate course and program change process. Hirt will work on an FAQ section. Null will assist each group.
4. **Approval of Courses/Programs Proposals**
Masters of Criminal Justice – Don Hummer
CRIMJ 501 – Quantitative Methods of Criminal Justice
CRIMJ 503 – Advanced Statistics in Criminal Justice
The Committee agreed to review all of the materials as a packet.
The changes to the courses are minor, removing the concurrency of CRIMJ 501 and CRIMJ 503, as it is not really necessary that the courses to be taken together. The program is also changing the name of CRIMJ 501 to Advanced Research Methods for Criminal Justice, to better represent the content of the course.
In the proposal, the program plans to reduce the overall number of credits required from 36 to 30. There has been a decrease in residential enrollment university wide for graduate programs, and one reason may be that other colleges in the area provide the same degree programs with fewer credits. Fewer credits mean less tuition and less time to complete the program. This change would also pave the way for an IUG in Criminal Justice. The program will contain 15 credits in the core, 9 open electives and 6 credits for thesis or open electives. However, all courses must be 500 level or higher. This will eliminate the 6 credits of 400-level courses that can be taken.

It was noted that the new proposal did not contain the necessary bold and strikethrough. Null noted several typos as well.

A motion to approve was made by Ciocchi/Rhen, with noted changes, and was unanimously approved.

Meeting dates for the Spring 2016 semester

Thursday, January 21, 2016 W207 11:30am

Thursday, February 18, 2016 W207 11:30am

Thursday, March 17, 2016 W207 11:30am

Thursday, April 14, 2016 W207 11:30am

Adjournment at 12:15pm